

## **Job Opportunities as of November 25, 2009**

# **Donegal Mutual Insurance Company Marietta, PA**

### **PERSONAL LINES UNDERWRITER**

We are currently searching for a qualified multi-line Personal Lines Underwriter. Duties include, but are not limited to the following:

- Select, price and develop coverage terms for personal lines accounts to achieve profitable underwriting results and assist with providing leadership, support and coaching for the underwriting function
- Manage a territory of independent agents to ensure that profitability and growth objectives for the company are being met
- Review new business applications to evaluate degree of risk involved; accept or decline risks based on company's underwriting policies
- Maintain a profitable book of business within assigned levels of authority by using sound underwriting judgment and technical skills, and continued personal development to meet the company goals

Qualified candidates should possess 3-5 years of multi-line personal lines experience along with excellent customer service skills, highly personable demeanors, ability to build rapport, good judgment and decision making as well as a strong work ethic/desire to succeed.

### **COMMERCIAL UNDERWRITER**

We are seeking an experienced commercial underwriter with a minimum of 5 years of multi-line experience. The successful candidate will be responsible for the evaluation, selection and pricing of commercial accounts while managing a territory of independent agents to ensure that profitability and growth objectives for the company are met. The ideal candidate shall display a proven track record of success in managing a profitable book of business in the independent insurance agency system. They must be able to manage relationships, overcome objections and possess strong communication, organizational and computer skills. Insurance designations preferred.

### **CLAIM CUSTOMER SERVICE REPRESENTATIVE**

An entry-level opening exists for individuals desiring career advancement opportunities in the area of insurance claims. Duties include the following responsibilities:

- Receive new loss reports by telephone, Fax, internet, e-mail and US mail
- Triage new loss reports for assignment purposes
- Based on established criteria, retain and handle new losses, assign new losses directly to a Claim Representative or direct new losses to Supervisors for assignment

- Handle small first party motor vehicle physical damage claims and minor third party motor vehicle physical damage claims involving no liability questions and within established authority levels
- Authorize and set up initial rental on first party motor vehicle physical damage claims
- Process “non-compliant” glass and towing losses
- Process agent claim draft authority reports and payments
- Serve as a central call center for the Claim Department

A college degree or equivalent course work is preferred for this professional position.

## **Atlantic States Insurance Company Greenville, OH**

### **FIELD CLAIM REPRESENTATIVE**

#### *Property Claims*

We are seeking an experienced Field Claim Representative with a minimum of 3 to 5 years experience in handling homeowners and commercial property claims. This position will handle property claims for the state of Ohio with the majority of time being spent in southwestern Ohio. The ideal candidate will have a proven track record of handling property claims in a competitive marketplace with exposure to other lines of claims a plus. Prior construction related experience helpful. Statewide travel is required - company car and laptop computer are provided.

## **LeMars Insurance Company LeMars, IA**

### **FARM UNDERWRITER**

We are seeking an experienced farm underwriter. The ideal candidate will have 5 years of farm underwriting experience, possess a proven track record of developing a profitable book of business and have experience working with the independent insurance agency system. Successful individuals must be able to foster and maintain relationships, overcome objections and possess strong communication, organizational and computer skills along with a highly personable demeanor, ability to build rapport, good judgment and sound decision making, strong work ethic and desire to succeed. AFIS designation preferred.

If you would enjoy a position in a professional office environment with a growing company, submit a resume or apply in person to:

Donegal Insurance Group

1195 River Road  
PO Box 302  
Marietta, Pa 17547  
Attn: Human Resources Dept.  
Fax: (717) 426-7030  
[humanresources@donegalgroup.com](mailto:humanresources@donegalgroup.com)